Student Organization Advisory Board

of the

Concerned Students of Middlebury

Created and Adopted February 2021

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I. Mission

The Concerned Students of Middlebury aim to support a myriad of identities at Middlebury College, specifically those who have been historically marginalized at this institution and beyond. To ensure we meet the goals of our organization, we have created an advisory board composed of representatives directly from the identity based organizations of our campus. We aim to form a partnership with these organizations that holds us accountable and ensures we are truly working towards the benefit of these students.

II. Composition:

The Student Organization Advisory Board to the Concerned Students of Middlebury shall exist as a structure within the Concerned Students of Middlebury to ensure the organization is fulfilling its mission to the various organizations we aim to serve. There are two sets of representatives: Intercultural Student organization Representatives to the Senior Leadership Group and Student Organization Representatives to the Concerned Students of Middlebury. At one time, there can only be one representative that is an official representative of that organization. This said, two people can split the position in a year at the discretion of that organization's board. The compositions of the representative groups are as follows:

Intercultural Student Organization Representatives to the Senior Leadership Group:

Per our agreement with the Senior Leadership Group of the College, each of the following organizations shall be able to elect one representative to voice their organization's concerns to the Senior Leadership Group of the College. These are as approved by both CSM and the Senior Leadership Group:

- Black Student Union (BSU)
- Distinguished Men of Color (DMC)
- Womxn of Color (WOC)
- PALANA Social House
- UMOJA
- ALIANZA Latinoamericana y Caribeña
- Asian Students in Action (ASIA)
- International Students' Organization (ISO)
- JUNTOS
- Mixed Kids of Middlebury (MKM)
- Radical Asians (RAISINS)
- SouthEast Asian Society (SEAS)
- South Asian Student's Association (SASA)
- Concerned Students of Middlebury (CSM)*

Student Organization Representatives

The following organizations shall have the ability to elect one representative to officially serve on the CSM Student Organization Advisory Board, at the discretion of the CSM Board. They include but are not limited to the following:

- ALIANZA Latinoamericana y Caribeña
- Asian Students in Action (ASIA)
- Black Student Union (BSU)
- Chinese Society
- Concerned Students of Middlebury (CSM)*
- Distinguished Men of Color (DMC)
- Feminist Action at Middlebury
- Hillel
- International Students' Organization (ISO)
- Japanese Club
- JUNTOS
- Korean American Student Association
- Middlebury Students for Justice in Palestine
- Mixed Kids of Middlebury (MKM)
- Muslim Students Association
- PALANA Social House
- Project Pengyou
- Queer Trans People of Color (QTPOC)
- Queers and Allies
- Radical Asians (RAISINS)
- South Asian Student's Association (SASA)
- SouthEast Asian Society (SEAS)
- Student Athletes of Color
- UMOJA
- UR-STEM
- Vietnamese Student Association
- Women in Computer Science
- Women in Health Sciences
- Womxn of Color (WOC)

*The CSM representative will serve as the moderator of both Intercultural Student Organization Representative meetings with the SLG and Student Advisory Board meetings. They will coordinate the meetings, take attendance, and ensure a sense of order during the meetings, with their respective co-chair. Each body will self-select a second co-chair.

III. Appointment

These positions will be appointed at the discretion of the board of the organization in which the individual is representing. This position has a large amount of leeway in the selection process.

Term Length

A representative may serve for either a semester or year. No representative will hold this position for longer than a year without reappointment in that organization's method of choosing. There is no term limit so long as they are reappointed.

Appointment Process

Appointments to the CSM Student Organization Advisory Board should be made by the end of the Spring semester in the general election cycle for an organization. Current representatives can recommend an individual within their organization that they believe would do well in the role to both CSM and the board of the organization they represent. An organization has a wide array of ways in which they can appoint a representative:

- **Election:** The organization can choose to participate in an election process in which the club membership can elect an individual(s) for this position.
- **Board Designated:** The board of an organization can choose to select the individual(s) for this position. They must announce this decision to their club membership to ensure members know who their representative is.
- **Nomination:** This is a hybrid-model between the two aforementioned processes. The membership of an organization can nominate an individual(s) for the position. From there, the board of the organization can appoint their representative or run an election based on nominations. Individuals can also self-nominate
- Any other way of selection not mentioned.

In the event that an organization board has not selected a representative for that semester or year by the first Friday of the semester, the Concerned Students of Middlebury will do the following:

- Reach out to that organization's membership **not** by use of their official mailing list but by community connections
    - If a representative is found, CSM will coordinate with the organization in question to see if this representative is acceptable.
        - If the organization does not respond/declines the invitation, the potential representative can do either of the following:

- Petition within their organization's official membership roster. If they receive twenty-five signatures, they will be deemed to have a constituency and as such will be recognized by the Concerned Students of Middlebury as an organization representative.
- Decline the membership

In the case of no representative being found for an organization, the Concerned Students of Middlebury may do one of the following:

- Appoint a member of our organization to serve as a liaison between the organization in question and the Concerned Students of Middlebury.
- Leave the seat vacant.

IV. Responsibilities

Student Organization Advisory Board (SOAB) Representatives to the Concerned Students of Middlebury

Anticipated workload of this position will not exceed six hours a semester. The responsibilities of Student Organization Advisory Board members include, but are not limited to, the following:

- Representing the needs and interests of their organization
- Doing outreach to the community they represent
- Collaborating with the organization board that appointed them
- Collaborating with other organization representatives
- Holding the Concerned Students of Middlebury responsible for their actions and initiatives

Intercultural Student Organization (ICSO) Representatives to the Senior Leadership Group

Anticipated workload of this position will not exceed three additional hours a semester to the aforementioned six hours of SOAB Representatives. Intercultural Student Organization Representatives to the SLG have the same aforementioned responsibilities, as well as the following:

- Attending all Senior Leadership Group meetings
- Working with other organization representatives as well as the Senior Leadership Group toward common goals
- Reporting back to their respective organization on progress revolving around work with the Senior Leadership Group

Concerned Students of Middlebury Representative

The CSM representative has all of the aforementioned responsibilities as well as:

- Setting meeting agendas for Intercultural Representatives to the SLG and Student Organization Advisory Board Meetings with their respective meeting co-chair
- Taking attendance regularly
- Supporting other organization representatives
- Proposal presentation on behalf of CSM
- Organizing and facilitating the Organization Representative communication